



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Agenda

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Committee of the Whole Tuesday, May 18, 2021 ♦ 7:00 pm Microsoft Teams

**Members:**     **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Alex Medeiros (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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1.    **Opening Business**
  - 1.1    Opening Prayer
  - 1.2    Attendance
  - 1.3    Approval of the Agenda Pages 1-2
  - 1.4    Declaration of Interest
  - 1.5    Approval of Committee of the Whole Meeting Minutes – April 20, 2021 Pages 3-5
  - 1.6    Business Arising from the Minutes
2.    **Presentations**
3.    **Delegations**
4.    **Consent Agenda**
  - 4.1    Unapproved Minutes of the Special Education Advisory Committee Meeting Pages 6-10  
      - April 20, 2021
  - 4.2    Unapproved Minutes of the Regional Catholic Parent Involvement Committee Pages 11-12  
      Meeting – April 21, 2021
  - 4.3    Unapproved Minutes of the Accessibility Steering Committee Meeting Pages 13-14  
      - May 4, 2021
5.    **Committee and Staff Reports**
  - 5.1    Health and Safety Update Pages 15-19  
      Presenter: Scott Keys, Superintendent of Business & Treasurer
  - 5.2    Collection of Demographic Data Pages 20-21  
      Presenter: Kevin Greco, Superintendent of Education



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- 5.3 Education Funding and Projected Enrolment for 2021-22 Pages 22-28  
Presenter: Scott Keys, Superintendent of Business & Treasurer

### 6. Information and Correspondence

- 6.1 School Year Calendar Pages 29-32
- 6.2 Catholic Education Advisory Committee Update
- 6.3 COVID Update

### 7. Trustee Inquiries

### 8. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
  - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - The acquisition or disposal of a school site;
  - Decisions in respect of negotiations with employees of the board; or
  - Litigation affecting the board.

### 9. Report on the In-Camera Session

10. Future Meetings and Events Page 33

### 11. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen*

### 12. Adjournment



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**Committee of the Whole  
Tuesday, April 20 2021 ♦ 7:00 pm  
Microsoft Teams**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Alex Medeiros (Student Trustee)

**Regrets:** Mark Watson

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Vice Chair Luciani.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 20, 2021 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – March 23, 2021**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 23, 2021 meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**



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### 4. Consent Agenda

#### 4.1 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting – February 24, 2021

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of February 24, 2021.

**Carried**

#### 4.2 Unapproved Minutes from the Catholic Education Advisory Committee Meeting – March 23, 2021.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Catholic Education Advisory Committee Meeting of March 23, 2021.

**Carried**

### 5. Committee and Staff Reports - Nil

### 6. Information and Correspondence

Director McDonald provided an update on vaccinations for Special Education staff. Information was provided to qualifying staff before the spring break.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

**Carried**

### 7. Trustee Inquiries

Trustee Casey inquired as to how long remote learning will be in place. Director McDonald advised that it is indefinite at this time.

Trustee Casey highlighted the Together in Faith: Home, School, Parish resources from OCSTA.

### 8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

### 9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**



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### **10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

### **11. Closing Prayer**

The closing prayer was led by Chair Petrella.

### **12. Adjournment**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the April 20, 2021 meeting.

**Carried**

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**Next meeting:** Tuesday, May 18, 2021, 7:00 p.m. – Boardroom



**SPECIAL EDUCATION ADVISORY COMMITTEE**

**Tuesday, April 20, 2021 – 1:00 p.m.**

**Teams Meeting**

**Members:** Kevin Greco (*Superintendent of Education*), Bill Chopp (Trustee), Lauren Freeborn (Co-Chair), Laura Bergeron (*ad hoc*), Tara Buchanan, Brook Gardner, Annmarie Krauss, Sophie Podfigurna, Nil Woodcroft, Terri-Lynn Zakrzewski

**Regrets:** Jennifer Chapman (Co-Chair), Sarah Robertson

**Resources:** Shannon Mason (*Principal Lead: Special Education Staffing*), Carmen McDermid (*Student Achievement Lead: Special Education*), Patti-Mitchell (*Parent, County of Brant*)

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**1. Opening Prayer**

Carmen McDermid led the opening prayer.

**2. Welcome and Opening Comments**

Superintendent Greco welcomed the group.

**3. Approval of Agenda**

Moved: Patti Michell

Seconded: Lauren Freeborn

THAT the Special Education Advisory Committee approves the agenda of the February 20, 2021 meeting.

**Carried**

**4. Approval of the Minutes**

Moved: Bill Chopp

Seconded: Patti Mitchell

THAT the Special Education Advisory Committee approves the minutes of March 23, 2021.

**Carried**

**5. Correspondence**

Trustees Bill Chop and Kevin Greco brought SEACs letter to the Board of Trustees that was to go to the Ministry of Education and Ministry of Health regarding staff vaccinations for those working closely with student in special education. The letter was approved, but then we received the agreement from local PHU to vaccinate our spec ed staff. Staff names from our Board were put forth, and most of the requests were approved. The vaccinations have been taking place.

**6. Presentation – Autism Supports & Services**

- What does ABA Program Lead do?



- Available to consult and collaborate with all school staff (principals, SERTS, classroom teachers, ECEs and EAs) in the use of Applied Behaviour Analysis (ABA) strategies in the classroom (face-to-face and online) for students with Autism Spectrum Disorder (ASD)
  - Students do not need to be formally Identified through the Identification, Placement and Review Committee (IPRC) process but must have a confirmed diagnosis of ASD for our involvement.
  - We attend meetings/conferences with school teams, families, community partners to share and gather information and collaborate to ensure consistency between environments and aid in student success (these include: Entry-to-School Conferences, Transition Planning meetings, IEP consultation meetings, joint visits with Speech Language staff, team meetings to problem-solve/trouble shoot if a student is struggling, or Connections for Students meetings)
  - Provide formal and informal (in-the-moment) training to staff on ASD and ABA, support staff who are accessing Sonderly training (independent online modules – formerly Geneva Centre)
  - Develop and provide resources to staff, students, and families on ASD and ABA
  - Support teams in IEP development, transition planning, and assist families in accessing Ontario Autism Program
  - Assist in student skill development planning in areas of functional independence, self-regulation, life skills and social communication
  - Planning, implementing, and reporting on Ministry initiatives related to ASD (After School Skills Development Program, Connections for Students)
  - We work in an itinerant capacity, visiting all our schools regularly, and prioritize as needed
- What does Autism Spectrum Disorder look like in our Board?
    - Collected data from Power School Spec Ed early in March 2021. This includes students who have a Ministry Identification of Communication: Autism
    - At the time the data was pulled from PSSE, we had 210 students identified with ASD
    - This in a steady increase (as you can imagine) over time. In March of 2016 there were 140 students identified, an increase of 50% in five years. When I joined the Board in 2009 there were under 100 students identified.
    - Share screen here
      - Board Wide – 210 including 120 elementary and 90 secondary
      - Breakdown by grade – to note: highest percentage of students in elementary in grade 6 – consider for upcoming secondary planning and lowest percentage in JK
      - Haldimand – all 5 schools have students with ASD (19 total)
      - Brant County – all 4 schools have students with ASD (16 total)
      - Brantford – 13 of 15 school have students with ASD (118 total) – this includes SMCLC
      - Norfolk County – 5 of 9 schools have students with ASD (40 total) – this includes SMCLC Satellite Campus
      - Remote Schools – both schools (elementary and secondary) have students with ASD (17 total)
  - Briefly, wanted to mention – there have been many changes to **Ontario Autism Program** over recent years. This sometimes makes it difficult for some families to navigate and for our staff to understand what services are available and what our families may be accessing.
  - Our ABA Team was able to have representatives from Lansdowne Children’s Centre and Haldimand Norfolk REACH speak at a recent Community of Practice Meeting.



- Information was provided to the SERTS and principals by the agencies directly (through their Family Service Coordinators) about the current process for families to access the OAP, and some examples of services/resources available.
- As school teams are often the first point of contact after receiving a diagnosis of ASD, we wanted to provide information to help increase understanding so school teams could help families, as needed.
- ABA Team provides regular information to school SERTS using the TEAMS channel, and during COP meetings, about current and upcoming services/resources and contact information for the OAP and Autism Services provided by Lansdowne and REACH.

## **7. Community Agency Updates**

### **Jennifer Chapman - Child Welfare Supervision, The Children's Aid Society of Haldimand-Norfolk**

No report.

### **Sophie Podfigurna – Lansdowne**

Thank you for having me part of the SEAC Committee. Although it was a short term, I am grateful to have had this experience and learn about the wonderful work you do for our community and clients. I would like to welcome Annemarie Krauss, Service Coordinator who will be the new representative from Lansdowne until Mischa comes back from maternity leave.

Lansdowne continues to support our clients and families. Those who are not able to participate in virtual service are prioritized to be seen in-person across all departments. All of our programs are actively running but staff are primarily working from home. In-person recreation programs have been put on hold, some are being offered virtually. We are currently planning for summer camps options. One to one in-person respite continues to be available on a priority basis. Our Autism Program is offering fee for service ABA and free Foundational Services, please review our website for more information.

### **Shannon Mason – Principal Lead**

No report.

### **Bill Chopp – Trustee**

Trustees want to thank the senior team in their efforts to get the spec ed staff vaccinated.

### **Brook Gardner – Woodview**

Last Friday we decided to put a pause on most office-based activities. Our agency is only open for highest priority clients. Adult resident priority services are provided as needed. Mental health services are still available virtually, walk-ins are available by appointment only if needed. Clients will be seen face to face based upon need and risk level.

### **Patti Mitchell – Parent, County of Brant**

Community feedback has been positive about the supports our Board has been providing. It is nice to share good news.



**Lauren Freeborn – Service Planning Coordinator, Contact Brant**

Staff continue to work virtually to support client needs but have the flexibility to provide services in person through porch/outside visits if needed. There has been a significant increase in mental health referrals this past year which is expected based on the global pandemic we are experiencing.

**Nil Woodcroft – Haldimand-Norfolk REACH**

Employees at REACH continue to work at home during the current Stay at Home order. In-person visits with participants do continue with discussion focusing on need and risk assessment. These visits require approval. The Crisis line and walk in service continue to provide supports. Bramble Retreat is currently closed during the stay-at-home order. Joan Costigan, Manager of Autism Services will be retiring at the end of April. Kate Misale has been hired as the new manager and will begin at the end of April.

**Sarah Robertson – Brant Family & Children’s Services**

No report.

**Tara Buchanan – Community Living Brant**

Most services are being offered virtually, in person only when essential. Job search assistance is running virtually.

**8. Reports**

**8.1 Superintendent of Education**

**Kevin Greco**

Superintendent Greco shared that our Board is back to remote learning. Some Spec Ed staff are in person for students in special education who cannot be accommodated remotely. Our special education staff are getting priority vaccinations. Families can request the school team to look at the needs to support their child in the remote learning environment. Staff can then offer a variety of accommodations to assist those students. We are mandated to follow the stay-at-home order, so our first options are to try and help them with supports at home, barring that we can accommodate in person at school. Currently approximately 25 students are in need of in person learning. We do not have a timeline yet as to when all will return to in person learning.

For our May meeting, we will discuss planning to see how our meetings will look next year. Superintendent Greco will send out a template to get ideas for meetings, and we can discuss it at the May meeting. Attached will be the education act which will outline what we have do. PACC on SEAC recommendations will also be included to assist with our planning.

**8.2 Student Achievement Leader: Special Education**

**Carmen McDermid**

Entry to School Case Conferences are currently being held for any new Kindergarten students who have special education needs and must be discussed to support their transition into school in September 2021. Community agencies are key partners at these meetings as they assist the families in sharing important information about the needs of the students. Along with parents, they create and



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share a comprehensive 'All About Me' document which focuses on these areas: Function, Family, Fitness/Fun, Friends and Future.

Annually the Board hosts an event called 'Have A Go' (a modified track and field event) for students with special needs. Due to school closure, it was cancelled last year. The team is working on an alternate plan should we return to in-person learning, so that students can still participate in activities at their own home school.

**9. Closing Remarks/Adjournment**

Superintendent Greco thanked everyone for coming. The meeting adjourned at 2:12 p.m.

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**Next meeting:** Tuesday, May 18, 2021, 1:00 p.m. – Microsoft Teams



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**REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING  
Wednesday, April 21, 2021 ♦ 7:00 pm  
Virtual Microsoft Teams Meeting**

- Present:** Carol Luciani (Trustee), Robert De Rubeis (Superintendent of Education), Marcia DeDominicis (Principal Lead), Kevin Greco (Superintendent of Education), Lorrie Temple (Superintendent of Education), Orazio Caltagirone (Principal, St. Francis Cabrini School), Kerri Chartrand (Principal, St. Theresa School), Holly Colaiacovo, Megan Flexman, Heather Graham (Principal, St. Joseph's School, Simcoe), Tamara King, Heather Knill-Griesser (Principal, St. Bernard of Clairvaux School), Ashley Malo, Jennifer McLaren Gibbons (Principal, St. Leo School), Heidi Pasztor (Principal, Our Lady of Fatima School, Courtland), Alexandra Renneberg, Anita Santos, Michael Skrzypek (Principal, St. Michael's School, Walsh), Marie Teskey
- Guest(s):** Kathleen Hilchey (Anti-Bullying Coach and Specialist)
- Regrets:** Stéphane Rouleau (Co-Chair)
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**1. Opening Prayer / Land Acknowledgement**

Marcia DeDominicis, Principal RCPIC Lead from St Basil School, led the group in the opening prayer and provided the land acknowledgement by recognizing the Indigenous land on which we gather.

**2. Welcome and Opening Comments**

Superintendent De Rubeis welcomed all guests and participants to the meeting. Superintendent De Rubeis shared Canadian statistics surrounding bullying in Canada.

**3. Approval of Agenda – April 21, 2021**

Moved by: Heather Graham  
Seconded by Marie Teskey  
THAT the RCPIC approves the agenda of the April 21, 2021 meeting.  
**Carried**

**4. Declaration of Interest – Nil**

**5. Approval of Minutes - February 24, 2021**

Moved by: Ashley Malo  
Seconded by: Heather Knill-Griesser  
THAT the RCPIC approves the minutes of the February 24, 2021 meeting.  
**Carried**

**6. Anti-Bullying Presentation by Kathleen Hilchey**

Marcia DeDominicis welcomed Kathleen Hilchey (Wright), Anti-Bullying Specialist and Coach to the group. Kathleen Hilchey is an educator and conflict coach. She has taught in the school system for over 10 years both in Elementary and Secondary schools. She has a Bachelor of Education from Queen's University, a master's degree in Education from Brock University and is an almost certified mediator.



Kathleen now works as a consultant by helping to solve bullying situations in and out of schools, providing workshops to teachers and parents, and training professionals on her bullying theories.

Sharing her family and personal past experiences, Kathleen identified how these events lead to her passion on becoming a coach and her lifelong quest to solve bullying. Presenting 'The Power of the Parent in Conflict & Bullying Situations', the following items were listed as the focus for her presentation:

1. What is Bullying vs Conflict?
2. Why a bullying relationship is formed.
3. What actually ends a cycle of bullying?
4. How to parents usually respond vs. how can we respond.
5. How to develop problem solving skills in our children.
6. How to communicate with the school.

By describing the difference between conflict and bullying, Kathleen walked parents through a series of examples on how the bullying relationship can form. She shared her document on the three ways to conflict (See appendix A). Kathleen outlined on how parents can get to the root of the problem by problem solving and using de-escalating techniques (see appendices B and C). Finally, Kathleen described to the group on how to effectively communicate with the school once the root of the problem is discovered with children. A copy of the recording was made available to the Board parent council members and principals: [https://www.youtube.com/watch?v=zPkG\\_7QHkF8](https://www.youtube.com/watch?v=zPkG_7QHkF8).

Participants were invited to ask questions.

## **7. Closing Remarks/Adjournment**

Superintendent De Rubeis thanked all participants and presenter for joining the meeting.

The meeting adjourned at 8:35 pm.



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**ACCESSIBILITY STEERING COMMITTEE  
May 4, 2021 – 1:00 p.m. – Teams Meeting**

**Members:** Kevin Greco (Chair), Bill Chopp (Trustee), Terri-Lynn Zakrzewski (Secretary), Lou Citino, Dave Buist, Leslie Brown, Christine Dragojlovich, Kerri Chartrand, Anah Figueiredo, Carlo Fortino, Scott Keys, Debbie King-Bonifacio, Philip Kuckyt, Tom Laracy, Carmen McDermid, John McDermid, Terre Slaght, Dianne Wdowczyk, Guo Wu, Rita Raposo, Rachel Moreau

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**1. Opening Business**

**1.1** Welcome, Land Acknowledgment and Opening Prayer Kevin Greco

**1.2** Approval of the Minutes – February 2, 2021  
Moved: Deb King  
Seconded: Carmen McDermid  
THAT the Accessibility Steering Committee approves the minutes of the February 2, 2021 meeting.

**1.3** Approval of the Agenda – May 4, 2021  
Moved: Phil Kuckyt  
Seconded: Anah Figueiredo  
THAT the Accessibility Steering Committee approves the agenda of the May 4, 2021 meeting.

**2. Committee and Staff Updates**

**2.1** Audit Update Lou Citino

Lou Citino has been working with a company who has completed their audit. We are awaiting the results of the audit.

**3. Compliance Reporting** Kevin Greco

A report was given to the Board regarding our accessibility compliance. Our Ministry Accessibility report is due December 31, 2021. Currently we are in compliance in all areas, the last barriers that need to be addressed are underway. Specific projects that needed to be done, often address other issues that come up as well.

Approximately \$115,000 invested in Accessibility Compliance in 2019-20 and 220,000 invested in Accessibility Compliance in 2020-21.

Right to Read Inquiry - The Human Rights Commission of Ontario had launched a survey looking at whether School Boards have everything they need in place to support reading and writing for all learners in an accessible environment. The information has been collected, and we are awaiting the results. All Boards will be obliged to be in compliance with their findings.



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Accessibility in our workforce is being looked at. In October we will be surveying staff across the system, and we will be looking at the data. We are hoping for 100% participation to get a clear picture of our workforce and what the needs may be. We want to support our employees equally.

Superintendent Greco asked the group if they foresee any issues as we move forward and looking towards getting back to school in September.

Rita Raposo shared that her non-English speaking parents find it difficult to use google translate on our website. The forms also need to be available for translation, as parents want to be able to read and understand what they are signing. Norm Cicci shared that I.T. will look at a platform for translating to work better for the website.

Carmen McDermid shared that the intake meetings are helping to identify needs that we can address for the next school year. We have seen an increase in out-of-town families coming to our Board, and some families need more support, whether language or otherwise.

Norm Cicci shared that there were more device requests than ever before. He shared that parents asked for devices for students who had not been identified, and they needed additional supports/assistive technology. Carmen McDermid asked that they should be directed to the Spec Ed team.

Deb Kings shared that there may be students who need aerosol procedures, and she is being proactive to prepare for this if needed.

Superintendent Greco shared that we may need to train staff on the new nasal spray diabetic medication, especially if any of our students will require this.

#### 4. Closing Remarks/Adjournment

Kevin Greco

Superintendent Greco thanked everyone for coming and wished everyone a good summer.  
See you back in the fall.

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Next meeting date, time, location: TBD (October)

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Committee of the Whole  
Submitted on: May 18, 2021  
Submitted by: Mike McDonald, Director of Education & Secretary

### HEALTH AND SAFETY UPDATE

Public Session

#### **BACKGROUND INFORMATION:**

The Brant Haldimand Norfolk Catholic District School Board (the “Board”) is committed to the health and safety of all staff. The Board works closely with the Joint Health and Safety Committee (JHSC) fostering employee health and safety in the workplace through cooperation and joint efforts in the design and implementation of educational programs for employees; investigation and resolution of safety problems; training and support of committee members; and development and promotion of enhanced awareness of occupational health and safety matters.

Semi-annual reports are presented to the Board providing a summary of the types of employee accidents and/or incidents for the preceding six-months. These reports are presented to the Board of Trustees two times per school year (as of February 28 and August 31).

#### **DEVELOPMENTS:**

The 2020-21 JHSC is comprised of the following members:

NAME	BOARD POSITION	JHSC POSITION
Leslie Brown	Educational Assistant (OSSTF – ESS)	Worker Representative
Lou Citino	Manager of Facilities	Management Representative
Christine Denn	Elementary Teacher (OECTA)	JHSC Worker Co-Chair
Lisa Gleason	Human Resources Assistant	Recording Secretary
Deborah King-Bonifacio	Disability Management & Safety Coordinator	Management Representative
Amber Martin	Elementary Teacher (OECTA)	Worker Representative
John Nicholson	Vice-Principal	JHSC Management Co-Chair
Daniel Pace	Principal	Management Representative
Richard Sarafinich	Caretaker (OSSTF – PSS)	Worker Representative

The following summarizes the employee accidents and/or incidents statistics for the Board:

- Appendix A: September 1, 2020 – February 28, 2021
- Appendix B: March 1, 2020 – August 31, 2020
- Appendix C: September 1, 2019 – February 29, 2020
- Appendix D: March 1, 2019 – August 31, 2019

#### **RECOMMENDATION:**

THAT the Committee of the Whole refers the Health and Safety Update Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## Appendix A

### BHNCD SB Accident/Incident Statistics September 1, 2020 to February 28, 2021

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Non-Union	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	2	0	0	4	0	0	2	0	0	0	0	0	0	1	9
Struck Against/Contact With	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Fall	0	0	0	4	1	1	9	0	0	0	0	1	0	5	21
Slip/No Fall	0	0	0	0	0	0	3	0	0	0	0	0	0	0	3
Caught In, Under, On or Between	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Exposure	1	0	0	17	3	2	52	0	1	2	1	1	0	29	109
Over Exertion	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Traumatic Event	1	0	0	0	1	1	0	0	0	0	0	0	0	1	4
Aggression	0	0	0	31	0	0	4	0	0	0	0	11	0	1	47
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bee Sting	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Sprain/Strain	0	0	0	2	2	0	5	0	0	1	0	0	0	0	10
Laceration/Cut	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2
Outdoor Hazardous Conditions	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
<b>Grand Totals</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>8</b>	<b>4</b>	<b>78</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>13</b>	<b>0</b>	<b>37</b>	<b>209</b>

**Appendix A**

BHNCDSB Accident/Incident Statistics  
*March 1, 2020 to August 31, 2020*

<b>INCIDENT TYPE</b>	<b>Caretaker</b>	<b>Cleaner</b>	<b>CYW</b>	<b>EA</b>	<b>ECE</b>	<b>Elementary Secretary</b>	<b>Elementary Teacher</b>	<b>Facilities</b>	<b>Library Technician</b>	<b>Lunch Monitor</b>	<b>Non-Union</b>	<b>Principal/VP</b>	<b>Secondary Secretary</b>	<b>Secondary Teacher</b>	<b>Grand Totals</b>
Struck or Contact By	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Struck Against/Contact With	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Caught In, Under, On or Between	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Exposure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Over Exertion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traumatic Event	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggression	0	0	0	19	0	0	3	0	0	0	0	1	0	0	23
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2
Laceration/Cut	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Grand Totals</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>26</b>

**Appendix B**

BHNCDSB Accident/Incident Statistics  
September 1, 2019 to February 29, 2020

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Non-Union	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	1	1	0	5	2	0	28	0	0	1	0	0	0	0	38
Struck Against/Contact With	0	0	0	2	2	0	3	0	0	0	0	0	0	0	7
Fall	1	0	0	5	0	0	14	0	0	0	0	1	0	2	23
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Caught In, Under, On or Between	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Exposure	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Over Exertion	1	0	0	0	0	0	2	0	0	0	0	0	0	0	3
Traumatic Event	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Aggression	0	0	1	143	4	0	25	0	2	0	0	11	0	0	186
Other	1	0	0	1	0	0	1	0	0	0	0	0	0	0	3
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	2	0	3	0	2	0	0	0	0	0	0	0	1	9
Laceration/Cut	1	0	0	1	0	1	0	0	0	0	0	0	0	0	3
<b>Grand Totals</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>161</b>	<b>8</b>	<b>5</b>	<b>73</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>3</b>	<b>276</b>

**Appendix C**

BHNCDSB Accident/Incident Statistics  
*March 1, 2019 to August 31, 2019*

<b>INCIDENT TYPE</b>	<b>Caretaker</b>	<b>Cleaner</b>	<b>CYW</b>	<b>EA</b>	<b>ECE</b>	<b>Elementary Secretary</b>	<b>Elementary Teacher</b>	<b>Facilities</b>	<b>Library Technician</b>	<b>Lunch Monitor</b>	<b>Non-Union</b>	<b>Principal/VP</b>	<b>Secondary Secretary</b>	<b>Secondary Teacher</b>	<b>Grand Totals</b>
Struck or Contact By	0	1	0	13	2	0	9	0	0	0	0	0	0	2	27
Struck Against/Contact With	1	0	0	5	0	0	0	0	0	0	0	0	0	1	7
Fall	1	0	0	4	0	1	4	0	0	0	0	0	0	1	11
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Caught In, Under, On or Between	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Exposure	0	1	0	0	0	0	0	0	0	0	0	0	0	2	3
Over Exertion	1	0	0	2	0	0	0	0	0	0	0	0	0	0	3
Traumatic Event	0	0	0	0	1	0	0	0	0	0	0	0	1	0	2
Aggression	0	0	0	70	4	0	5	0	0	0	0	1	0	0	80
Other	0	0	1	3	0	0	1	0	0	0	0	0	0	1	6
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
Laceration/Cut	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
<b>Grand Totals</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>98</b>	<b>7</b>	<b>1</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>7</b>	<b>143</b>

# REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Kevin Greco, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: May 18, 2021  
Submitted by: Mike McDonald, Director of Education & Secretary

## DEMOGRAPHIC DATA COLLECTION 2021-2023

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### **BACKGROUND INFORMATION:**

The Brant Haldimand Norfolk Catholic District School Board is committed to ensuring inclusive, equitable and welcoming spaces (Multi-Year Strategic Plan, 2020). This is a longstanding Catholic tradition that embraces diversity and cultivates belonging for every member in our community. We are called to act with intentionality to ensure those we serve, are treated with respect and dignity as brothers and sisters in Christ.

As of January 1, 2023, all Boards will be required to collect voluntary race-based and other demographic data on their student population. Data collection plays an essential role in supporting school boards to identify and address systemic barriers that lead to the inequitable provision of programs, services and educational opportunities for students.

The Ministry of Education is supporting school boards to build capacity to collect, analyze and use voluntary student and workforce demographic data for purposes of:

- promoting inclusive and equitable work cultures and learning environments in Ontario's publicly funded education system through evidence-informed decision making on policies, training and targeted programs and supports;
- meeting their responsibilities to protect and uphold human rights under the Ontario *Human Rights Code (the Code)*; and
- meeting their obligations under *the Data Standards for the Identification and Monitoring of Systemic Racism (the Data Standards)* and, to identify, monitor and address demographic disparities with respect to student course enrollment (i.e., academic, applied, locally developed courses), suspensions, expulsions, exclusions, and students receiving special education.

With financial support and direction from the Ministry of Education and in collaboration with all education worker federations and unions, the Board will collect, analyze and use identity-based data for evidence-informed decision making to support equity of access and outcomes for all students and staff.

### **DEVELOPMENTS:**

Aligned with *Ontario's Education and Equity Action Plan* and *PPM 165: School Board Teacher Hiring Practices*, the Board's first step is inviting all staff to participate in a Workforce Demographic Data Survey. Data collected in the survey will assist the Board in providing appropriate accommodation for people with disabilities, as well as foster innovation, continuous improvement, and responsive practice. This voluntary survey will be open during the October of 2021. The next step will be collecting student demographic data in October of 2022.

The overarching purpose of enhancing data collection is to improve the achievement and well-being of all students and staff. A critical step to ensure accessibility and equity, is to gain a clearer understanding of who our employees are, and of their employment experiences.

This data will allow us to establish baseline measures, track progress, make evidence-informed decisions and measure the success of equitable and inclusive workplace policies, practices and programming.

The workforce demographic survey was developed by members of the Workforce Demographic Survey Steering Committee, which represents all our employee groups. The survey complies with the Ontario Human Rights Code (OHRC) and the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Staff participation is completely anonymous and confidential, and the data will be securely stored.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Demographic Data Collection Project.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Committee of the Whole  
Submitted on: May 18, 2021  
Submitted by: Michael MacDonald, Director of Education & Secretary

### EDUCATION FUNDING AND PROJECTED ENROLMENT FOR 2021-22

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Public Session

#### **BACKGROUND INFORMATION:**

On May 4, 2021, the Ministry of Education (the “Ministry”) released information regarding Grants for Student Needs (GSNs) for the 2021-2022 school year.

- [Ministry of Education Memo 2021: B08](#)

In addition, the Ministry made available the details of the grant formulas and other criteria education funding through the GSNs that are used to calculate allocations for budgeting and financial reporting purposes.

- [Education Funding: Technical Paper 2021-22](#)

Total funding for the sector is estimated to be \$25.6 billion or about 2.2% increase from prior year (2020-21, \$25.0 billion). The average per-pupil funding is projected to be \$12,686 (2020-21, \$12,534).

#### **DEVELOPMENTS:**

The Ministry identified several key investments and changes for the upcoming school year:

- COVID-19 Supports
  - Technology resources and mental health supports.
  - The government will continue to provide required personal protective equipment (PPE) and critical supplies and equipment, e.g., cleaning supplies, through the Ministry of Government and Consumer Services (MGCS).
- Adjustments to the Online Learning funding methodology
- Virtual school should use the existing secondary class size average for staffing fully remote classes.
- 2.0% benchmark increase to update the non-staff portion of School Operations allocation.
- Support for centrally negotiated collective agreements.

Boards will continue to be allowed to access their accumulated surplus up to 2% of operating allocation to support the safe operation of schools. The 2% is permitted across the 2020-21 and 2021-22 school years.

Supplemental Grants recognize that different levels of support are required by school boards to provide quality education in different locations, to respond to the needs of particular students and schools and support varying demographic profiles.

Refer to **Appendix A** – Supplemental Grants, for a summary of the changes. The Ministry also announced the 2021-22 Priorities and Partnership Funds (PPF). The PPF is evidence-based and outcome-based while providing streamlined, accountable, and time-limited funding. There were also a number of prior year PPF that the Ministry moved into the GSN, signaling permanent funding.

The PPF will provide over \$288 million in funding and has confirmed approximately \$122.2 million to date. The Board's allocation, as far as it is known, is provided in **Appendix B**.

➤ [2021-22 Priorities and Partnerships Funding](#)

Although the evolving public health landscape is difficult to predict, boards may require similar health and safety measures as those implemented this year. To support the continued safe operation of schools in 2021-22, the ministry will continue to provide temporary ongoing COVID-19 funding supports to school boards. COVID-19 related funding will be allocated for such items as staffing, cleaning, remote learning, student transportation, learning recovery and renewal, special education, mental health and well-being.

At this time, boards are expected to budget for approximately half of the PPF COVID-19 supports to support the first half of the school year. This excludes resources related to the GSN investments as well as PPF investments to improve connectivity for remote learning technology, and for learning recovery and renewal, which are being allocated in their entirety. The ministry will confirm the use of the remaining resources, if needed for the second half of the year, in the Fall, pending vaccine distribution across the province and public health advice.

**Appendix C** provides a snapshot of the Board's projected enrolment for 2021-22. Enrolment projections are based on current Kindergarten and other registrations, enrolment as of March 31, 2021, and a conservative growth percentage applied to most planning areas.

The Board will continue to monitor our enrolment projections throughout the budget process to ensure so significant deviations from projected amounts are realized.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the report on Education Funding for 2021-22 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## Appendix A Summary of Supplemental Grants

Supplemental Grants	Purpose	Key Changes for 2021-22
Special Education	The Special Education Grant provides additional funding to school boards to support students who need special education programs, services, and/or equipment.	<ul style="list-style-type: none"> <li>• Transfer of the After-School Skills Development Program into the GSN</li> </ul>
Language Grant	The Language Grant provides funding to support the additional costs related to language instruction (ESL, FSL, FFL).	<ul style="list-style-type: none"> <li>• Time-limited funding to address the financial impact of the extraordinary and temporary decline in recent immigrant enrolment as a result of the pandemic.</li> </ul>
Indigenous Education	Provides funding for programs and initiatives to support the academic success and well-being of Indigenous students, as well as build the knowledge of all students and educators on Indigenous histories, cultures, perspectives and contributions.	<ul style="list-style-type: none"> <li>• The ministry is enveloping the Indigenous Languages and First Nations, Métis and Inuit Studies allocations to ensure funds are directed to support Indigenous learning.</li> <li>• Boards are required to deliver these programs if a minimum of eight secondary pupils of the board enroll in the course.</li> </ul>
Geographic Circumstances	Recognizes the additional costs of operating small schools that are isolated and costs that are associated with the geography of school boards, including school board size and school dispersion.	<ul style="list-style-type: none"> <li>• The Additional Educational Software Licensing Top-Up Allocation is being increased as the ministry's last term-limited licenses for digital learning tools expire.</li> <li>• As part of the realignment of supports for COVID-19 in 2021-22, a top-up allocation is provided to ensure every school board receives a minimum of \$50,000 for student technology-related costs.</li> </ul>
Learning Opportunities	Provides funding for a range of programs to help students who are at greater risk of poor academic achievement.	<ul style="list-style-type: none"> <li>• Transfer of Specialist High Skills Major (SHSM) into the GSN.</li> </ul>
Mental Health and Well-Being	Provides funding for frontline mental health workers in secondary schools to provide direct service, reduce wait times, improve access to critical services, and to strengthen positive school climates that support the continued learning and well-being of students who are suspended/expelled or at risk of being suspended/expelled.	<ul style="list-style-type: none"> <li>• As part of the realignment of supports for COVID-19 in 2021-22, a new Supporting Student Mental Health allocation is intended to foster the learning and well-being of students.</li> </ul>

<b>Supplemental Grants</b>	<b>Purpose</b>	<b>Key Changes for 2021-22</b>
Continuing Education	The Continuing Education and Other Programs Grant contains multiple components to support a variety of pupils. This includes adult and high-credit day-school as well as continuing education, elementary international and Indigenous language programs, and Prior Learning Assessment and Recognition (PLAR) for mature students.	<ul style="list-style-type: none"> <li>• Prior Learning Assessment and Recognition (PLAR) is now mandatory for all eligible adult learners (mature students) to better address the needs of adult learners in expeditiously achieving the OSSD and efficiently moving them forward to more opportunities including sustainable employment, postsecondary education, and apprenticeship.</li> </ul>
Teacher Qualifications & Experience	The Cost Adjustment and Teacher Qualifications and Experience Grant provides for a variety of compensation related funding adjustments for teachers and other staff.	<ul style="list-style-type: none"> <li>• The Online Learning Adjustment will be eliminated, based on the change in funding methodology for online courses.</li> </ul>
Supports for Students Fund	Provides flexible funding for school boards to support the learning needs of students, which may include special education, mental health and well-being, language instruction, Indigenous education, and STEM programming.	<ul style="list-style-type: none"> <li>• No changes to these grants in 2021-22.</li> </ul>
Program Leadership	Provides funding to support the following positions: Early Years Leads, Indigenous Education Leads, Mental Health Leaders, School Effectiveness Leads, Student Success Leads, Technology Enabled Learning and Teaching (TELT), and Contacts Leads	<ul style="list-style-type: none"> <li>• The Indigenous Education Lead (Lead) position is being fully transferred to the Program Leadership Grant.</li> </ul>
Student Transportation	Provides boards with funding to transport students to/from home and school, including students with special needs.	<ul style="list-style-type: none"> <li>• No changes to these grants in 2021-22.</li> </ul>
Declining Enrollment Grant	Provides school boards with transitional support recognizing that it takes time for school boards to adjust their cost structures to reflect declines in enrolment.	<ul style="list-style-type: none"> <li>• No changes to these grants in 2021-22.</li> </ul>
School Board Administration and Governance	Provides funding for administration and governance costs such as operating school board offices and central facilities, board-based staff and expenditures, including supervisory officers and their administrative support.	<ul style="list-style-type: none"> <li>• The Parent Engagement Allocation is moving to the School Foundation Grant to better delineate funding for parent engagement based on local needs.</li> <li>• The Central Bargaining Agent Fees Allocation is being revised to better reflect the trustees' associations' cost structures.</li> </ul>
School Facility Operations and Renewal	Addresses the costs of operating school facilities (heating, lighting, maintaining, and cleaning) as well as the costs of repairing and renovating schools.	<ul style="list-style-type: none"> <li>• The Capital Planning Capacity (CPC) Program is moving to the School Operations Allocation to better reflect the purpose of this funding.</li> </ul>
Debt Service Support	Debt support grant is provided for any debt relating to ministry approved capital expenditure net of the pupil accommodation reserve as of August 31, 2010.	<ul style="list-style-type: none"> <li>• No changes to these grants in 2021-22.</li> </ul>

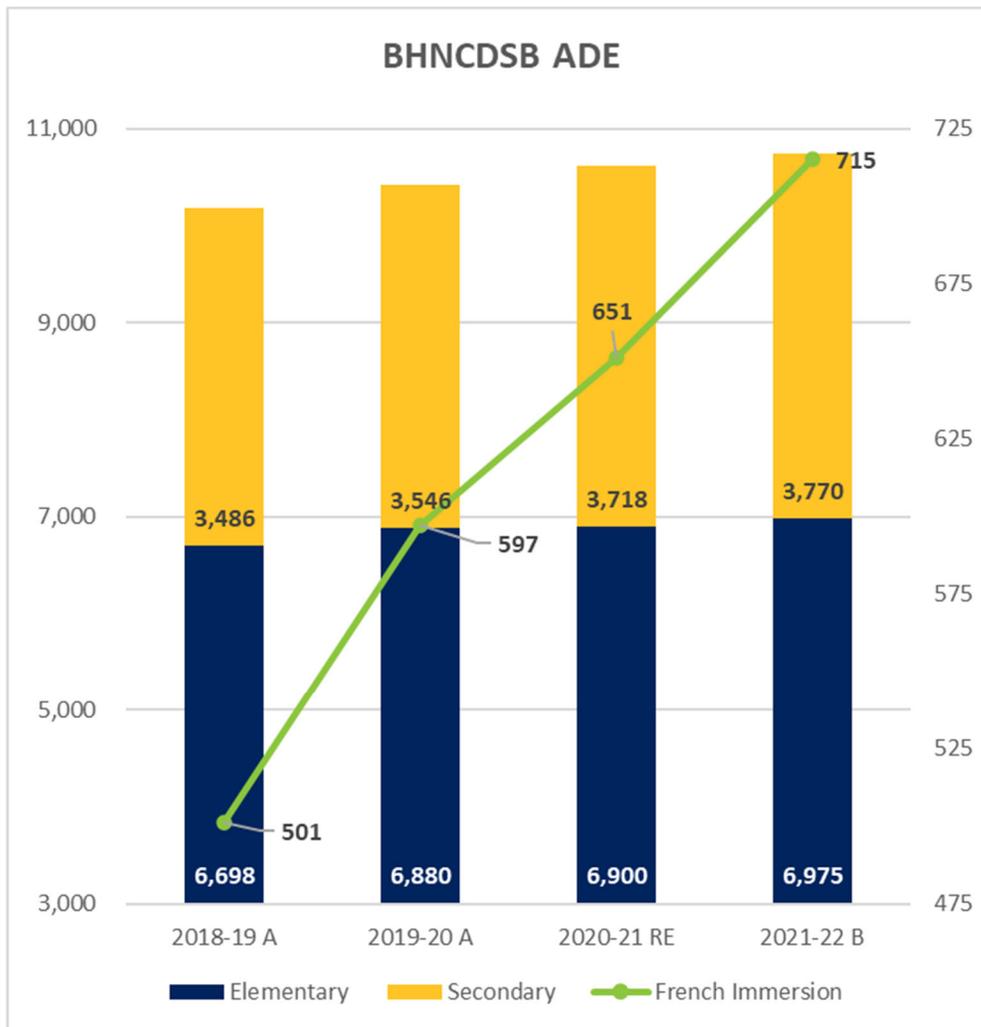
**Appendix B**  
**Partnership and Priorities Funding (PPF)**

<b>PPF</b>	<b>Purpose</b>	<b>Allocation</b>
Additional Staffing Support	To support having staff in place to navigate a safe school year. Funding maybe used to support teachers, ECE, EA, custodians, school-based administrative support, administrators to facilitate smaller cohorts, physical distancing, enhanced cleaning and the delivery of remote learning.	\$ 2,001,809
School Operations Support	Support in recognition of the need to operate ventilation systems longer and replace filters more often.	\$ 153,358
Transportation	To support enhanced cleaning protocols (e.g., additional labour, supplies), to assist in reducing the number of students on school buses to support physical distancing, and to address other pressures school boards may face in transporting students as a result of COVID-19.	\$ 363,300
Special Education Supports	To support students with special education learning needs by providing additional staffing resources, additional learning resources such as assistive technology, interventions that can be used to address learning gaps, and/or professional assessments based on local needs.	\$ 154,283
Mental Health Supports	To support school-based mental health to foster the continued learning and well-being of students during this school year as recovery begins from the COVID-19 pandemic.	\$ 275,576
Re-engaging Students and Reading Assessment Supports	To support Ontario's learning recovery and renewal approach with a focus on student mental health and well-being, early reading and math, re-engaging students, special education, targeted French language supports, and educator readiness.	\$ 119,397
Math Strategy	Funding for additional board and school positions to support student math performance. Board-based math learning leads will support the implementation of the new de-streamed Grade 9 math course, in addition to continuing to support the implementation of the elementary math curriculum. School-based math learning facilitators are a targeted support for those schools demonstrating the greatest need.	\$ 235,000
Well-Being and Mental Health Bundle	Funding to support boards to meet local needs and priorities that promote well-being and mental health, including safe, healthy, inclusive and accepting learning environments.	\$ 18,800
Educators Autism Additional Qualification (AQ) Subsidy	Continuation of funding to support teacher participation in the Teaching Students with Communication Needs (Autism Spectrum Disorder) AQ Course.	\$ 5,000
Parent Reaching Out Grant	To support parents in identifying barriers and opportunities to strengthen parent engagement in their own communities and enable more parents to support their child's learning and well-being.	\$ 15,700
Learning and Innovation Fund for Teachers	To enable boards to support teacher collaboration, learning and sharing of effective practices within schools, within boards and across the province.	\$ 45,000

<u>PPF</u>	<u>Purpose</u>	<u>Allocation</u>
Expansion of Special High Skills Major (SHSM)	Application-based funding to support expansion of the number of programs and student enrolment in the 13 sectors identified as having the strongest focus on technological education and the skilled trades.	\$215,000
<b>Total Confirmed PPF to Date</b>		<b>\$ 3,602,223</b>

**Appendix C  
2021-22 Projected Enrolment**

<b>Enrolment - ADE</b>							
	<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>	<b>2020/2021</b>	<b>2021/2022</b>		
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised Budget</b>	<b>Budget</b>	<b>Chg</b>	<b>% Chg</b>
<b>Elementary</b>							
JK/SK	1,269	1,289	1,323	1,332	1,273	(59)	-4.4%
Gr. 1 - 3	1,924	2,028	2,085	2,103	2,122	20	0.9%
Gr. 4 - 8	3,374	3,379	3,472	3,466	3,580	115	3.3%
VISA Students	2	2	-	-	-	-	-
<b>Total Elementary</b>	<b>6,568</b>	<b>6,698</b>	<b>6,880</b>	<b>6,900</b>	<b>6,975</b>	<b>75</b>	<b>1.1%</b>
<b>Secondary</b>							
Pupils of the Board	3,359	3,468	3,528	3,701	3,760	59	1.6%
VISA Students	12	17	18	17	10	(8)	-44.1%
<b>Total Secondary</b>	<b>3,371</b>	<b>3,486</b>	<b>3,546</b>	<b>3,718</b>	<b>3,770</b>	<b>52</b>	<b>1.4%</b>
<b>Total Enrolment</b>	<b>9,938</b>	<b>10,183</b>	<b>10,426</b>	<b>10,618</b>	<b>10,745</b>	<b>127</b>	<b>1.2%</b>



# School Year Calendar Elem B-H 2021 - 2022

**Legend** → **H** - Statutory Holiday Schedule    **E** - Scheduled Examination Day    **P** Professional Activity Day    **B** Board Designated Holiday     Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 <sup>st</sup> Week					2 <sup>nd</sup> Week					3 <sup>rd</sup> Week					4 <sup>th</sup> Week					5 <sup>th</sup> Week							
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August 2021				2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31						
September 2021	18	1				1 B	2 P	3 B	6 H	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30				
October 2021	19	1						1	4	5	6	7	8 P	11 H	12	13	14	15	18	19	20	21	22	25	26	27	28	29			
November 2021	21	1		1	2	3	4	5	8	9	10	11	12 P	15	16	17	18	19	22	23	24	25	26	29	30						
December 2021	13					1	2	3	6	7	8	9	10	13	14	15	16	17	20 B	21 B	22 B	23 B	24 B	27 H	28 H	29 B	30 B	31 B			
January 2022	20	1		3	4	5	6	7	10	11	12	13	14	17 P	18	19	20	21	24	25	26	27	28	31							
February 2022	19				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 H	22	23	24	25	28							
March 2022	18				1	2	3	4	7	8	9	10	11	14 B	15 B	16 B	17 B	18 B	21	22	23	24	25	28	29	30	31				
April 2022	18	1						1	4	5	6	7	8	11	12	13	14	15 H	18 H	19	20	21	22 P	25	26	27	28	29			
May 2022	21			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 H	24	25	26	27	30	31						
June 2022	20	2				1	2	3	6 P	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30 P				
July 2022								1 H	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29			
<b>TOTAL</b>	187	7		<p><b>Note:</b> The 2021-2022 calendar provides for 196 possible school days between September 1, 2021 and June 30, 2022. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																											

# School Year Calendar Elem N 2021 - 2022

**Legend** → **H** - Statutory Holiday Schedule  
**E** - Scheduled Examination Day  
**P** - Professional Activity Day  
**B** - Board Designated Holiday  
 Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 <sup>st</sup> Week					2 <sup>nd</sup> Week					3 <sup>rd</sup> Week					4 <sup>th</sup> Week					5 <sup>th</sup> Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2021				2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
September 2021	18	1				1 B	2 P	3 B	6 H	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
October 2021	19	1						1	4	5 P	6	7	8	11 H	12	13	14	15	18	19	20	21	22	25	26	27	28	29
November 2021	21	1		1	2	3	4	5	8	9	10	11	12 P	15	16	17	18	19	22	23	24	25	26	29	30			
December 2021	13					1	2	3	6	7	8	9	10	13	14	15	16	17	20 B	21 B	22 B	23 B	24 B	27 H	28 H	29 B	30 B	31 B
January 2022	20	1		3	4	5	6	7	10	11	12	13	14	17 P	18	19	20	21	24	25	26	27	28	31				
February 2022	19				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 H	22	23	24	25	28				
March 2022	18				1	2	3	4	7	8	9	10	11	14 B	15 B	16 B	17 B	18 B	21	22	23	24	25	28	29	30	31	
April 2022	18	1						1	4	5	6	7	8	11	12	13	14	15 H	18 H	19	20	21	22 P	25	26	27	28	29
May 2022	21			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 H	24	25	26	27	30	31			
June 2022	20	2				1	2	3	6 P	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30 P	
July 2022								1 H	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
<b>TOTAL</b>	187	7		<b>Note:</b> The 2021-2022 calendar provides for 196 possible school days between September 1, 2021 and June 30, 2022. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days																								



## Secondary School Calendar, 2021-2022

Month	1 <sup>st</sup> Week					2 <sup>nd</sup> Week					3 <sup>rd</sup> Week					4 <sup>th</sup> Week					5 <sup>th</sup> Week												
	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F	M	T	W	R	F								
<b>September</b>			1 B	2 P	3 B	4 H	5 S1 Q1 T1	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
<b>October</b>					1	2	3	4	5 P HT	6	7	8 Q1 T2	9	10	11 H	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
<b>November</b>	1	2	3	4	5	6	7	8	9	10 E	11 E	12 P	13	14	15 Q2 T3	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
<b>December</b>			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16 Q2 T4	17	18	19	20 B	21 B	22 B	23 B	24 B	25 H	26 H	27 B	28 B	29 B	30 B	31 B
<b>January</b>	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29 E						
<b>February</b>		1 E	2 P	3 P	4 S2 Q3 T5	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21 H	22	23	24	25	26	27	28				
<b>March</b>		1	2	3	4	5	6	7	8	9	10 Q3 T6	11	12	13	14 B	15 B	16 B	17 B	18 B	19	20	21	22	23	24	25	26	27	28	29	30	31	
<b>April</b>					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15 H	16 H	17	18	19	20 E	21 E	22 P	23 Q4 T7	24	25	26	27	28	29
<b>May</b>	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21 H	22	23	24	25	26	27 Q4 T8	28	29	30	31			
<b>June</b>			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28 E	29 E	30 P	

Holiday	PD Day	Board Holiday	Exam Day
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Number of Instructional Days per Quadmester											
Quad 1			Quad 2			Quad 3			Quad 4		
Term 1	Term 2	Total	Term 3	Term 4	Total	Term 5	Term 6	Total	Term 7	Term 8	Total
22	22	44	23	22	45	23	22	45	23	22	45

End of Quadmester Days											
Quad 1			Quad 2			Quad 3			Quad 4		
Exam Days	PD Day	Total	Exam Days	PD Day	Total	Exam Days	PD Day	Total	Exam Days	PD Day	Total
2	1	3	2	2	4	2	1	3	2	1	3

**2020-21**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
<b>May 25, 2021</b>	9:00 am <b>7:00 pm</b>	Student Transportation Services Brant Haldimand Norfolk Board of Directors <b>Board Meeting</b>
June 3 - 5, 2021	TBD	Canadian Catholic School Trustees' Association AGM
June 3, 2021	3:00 pm	Policy Committee
June 9, 2021	5:00 pm 7:00 pm	Executive Council Regional Catholic Parent Involvement Committee
June 10, 2021	9:00 am	Mental Health Steering Committee
<b>June 15, 2021</b>	1:00 pm <b>7:00 pm</b>	Special Education Advisory Committee <b>Committee of the Whole</b>
June 21, 2021	5:00 pm	Audit Committee
<b>June 22, 2021</b>	<b>7:00 pm</b>	<b>Board Meeting</b>

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Catholic Education Advisory Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Policy Committee